

**Pampered Pet Center, Inc.**  
3401 Gateway Drive, Springfield, IL 62707



**Employment Application**

All information provided on this employment application may be verified by a thorough background investigation.

**Position**  Pet Care Specialist  Clerical / Administrative  
**Applying**  Technical (Dog Obedience/Agility Trainer)  Groomer  
**For**  Other: \_\_\_\_\_

**Personal Information**

**Please Print**

**What type of employment are you seeking?**

Date: \_\_\_\_\_

Full-time (40 hrs per week)  Part-Time (Flex hrs)

First	MI	Last
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Street Address
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City	State	Zip
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Telephone	Email	Cell Phone / Pager
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**Education**

High School	Diploma	GED	<i>A high school diploma is required for this position.</i>
College / University	Degree		Major
Trade / Technical School	Course / Certificate		Misc.
Certificates			

**General Background Information**

Please answer the following questions. You may provide an explanation for any question on a separate piece of paper. Providing false or misleading information will result in disqualification for employment consideration.

Are you authorized to work in the United States?  Yes  No

Have you ever been convicted of a criminal offense (other than minor traffic)?  Yes  No

Do you possess a valid driver's license?  Yes  No

(If yes, please provide the following information)

State of Issuance: \_\_\_\_\_ Class: \_\_\_\_\_ Drivers License Number: \_\_\_\_\_

Were you ever discharged by any company?  Yes  No

(If yes, please give the name of company(ies) and the reason for discharge.)

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### Employment History

List employment starting with your most recent position. Please indicate whether you were employed under a different name.

Organization / Company / Agency	Dates of Employment		Job Description
	From	To	

May we contact your present employer \_\_\_\_\_  Yes  No

### Work References

Please list business references only. Do not list relatives. Please indicate where employed under a different name.

Reference Name	Reference Work #	Company

### Work Preferences

We are a 7 days per week – 24 hours a day pet care facility. Please fill in the hours you are available to work. Indicate time preferences if applicable.

Day of the Week	Time	
	From	To
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

Date available to begin: \_\_\_\_\_

**Comments**

Please provide us with any additional information that will help us make a decision regarding your eligibility for this position:

**PLEASE READ CAREFULLY**

I hereby declare that the information provided in this application is true and correct. Any misrepresentation or falsification of this information will disqualify me from employment. I authorize the Pampered Pet Center, Inc., and its agents to conduct an investigation and verification of all my statements, including but not limited to reference checks, education verification and job history.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate termination. I understand also that I am required to abide by all rules, regulations and policies of this company.

I understand and agree that if employed, the employment will be "at-will." That is, either this company or I may end the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application by the Pampered Pet Center, Inc. does not imply employment and that this application and/or any other company documents are not contracts of employment.

I understand that I must be physically capable of performing the essential job functions, with or without reasonable accommodation.

Signature: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE:**

Received by: _____	Date: _____	Pre-Test	BG Verification
Interview Date(s): _____			